



Oaklea House Day Nursery
London Road
Hook
Hampshire
RG27 9LA
Tel: 01256 766980

Dear Parents and Carers,

The Early Years Pupil Premium

From April 2015, nurseries, schools, childminders and other childcare providers have been able to claim extra funding through the Early Years Pupil Premium to support children's development, learning and care. We wanted to write to you to explain what the Early Years Pupil Premium is, explain who is eligible for this funding and, importantly, to ask you to fill out the enclosed form(s) so that we, as a provider, can claim the extra funding.

National data and research shows that children of families who meet the Early Years Pupil Premium criteria may need additional help to get the most from their Early Years Education. As with the Pupil Premium available for Hampshire schools for children in Reception up to Year 11, the Early Years Pupil Premium will provide Hampshire early years education approved nurseries, pre-schools and childminders with extra funding to support children in achieving the best early years outcomes and start they can.

The Early Years Pupil Premium provides an extra 53 pence per hour for three and four year old children whose parents are in receipt of certain benefits or who were formally in local authority care but who left care because they were adopted or were subject to a special guardianship or child arrangements order. This means an extra £302 a year for each child taking up the full 570 hours funded entitlement to early years education. The extra funding can be used in any way to improve the quality of the early years education that we provide for your child. This could include, for example, additional training for our staff on early language, investing in partnership working with our colleagues in the area to further our expertise or supporting our staff in working on specialised areas such as speech and language.

It is well documented that high quality early years education can influence how well a child does at both primary and secondary school and so we want to make the most of this additional funding. If you have older children, you may be aware that a Pupil Premium has been available for school age children and it has proved to have given a real boost to the children receiving the funding. We want to do the same for our early years children entitled to this funding. Therefore, if your family meet the criteria that are detailed on the form, we ask that you fill it in and return it to us. This will allow us to claim the additional Early Years Pupil Premium funding. The information that you provide to us will be covered by our data protection policy and the Hampshire County Council privacy notice.

If you have any questions, please contact: **Annette Stephens** or **Amy Bentham**.

Yours sincerely,

Amy Bentham, Nursery Manager

| EARLY YEARS PUPIL PREMIUM VOLUNTARY REGISTRATION FORM | |
|--|--------------------------|
| Name of pre-school, nursery, childminder | Oaklea House Day Nursery |
| Ofsted Number | EY486076 |

As an approved provider of Early Years Education in Hampshire, we need information about you and your child to make sure we receive all the Government funding to which we and your child are entitled. This will help us to provide your child with the best education and support. Please read Q1 and Q2 before completing the full form.

Important: If your answer is “No” for Q1 and “Yes” for Q2 you do not need to complete this rest of this form as your child is not eligible for the provider to claim additional Early Years Pupil Premium funding. Please tell your provider and return the form to the manager.

If your answer is “Yes” for Q1 or if your answer is “No” for Q2 then please complete the rest of the form, sign it and return to the manager by as soon as possible:

Q1 ADOPTED CHILDREN, CHILDREN SUBJECT TO A SPECIAL GUARDIANSHIP ORDER OR A CHILD ARRANGEMENTS ORDER

Has your child left care through adoption, special guardianship or a child arrangements order?

Yes No

If yes, have you yet been granted an adoption order by the courts? Where available please attach a copy of the relevant court order to this application.

Yes No Order attached

Q2 FAMILY INCOME AND BENEFIT DETAILS

Is your joint family income over £16,190 per year?

Yes No

If you have answered “No” please place a tick against any of the benefits listed below that you¹ are in receipt of:

- Income Support
- Income based Jobseekers Allowance
- Income related Employment and Support Allowance
- Child Tax Credit (providing you’re not also entitled to Working Tax Credit with an annual gross income of no more than £16,190)

¹ This includes those who have parental rights for the child/children named on this form.

Working Tax Credit run-on, paid for four weeks after you stop qualifying for Working Tax Credit

Support under Part VI of the Immigration and Asylum Act 1999

The guaranteed element of State Pension Credit

Please place an **X** in this box if you are not sure whether your joint family income is over £16,190, or whether you are in receipt of one of the benefits listed above; but you would still like us to check whether your child is eligible for the Early Years Pupil Premium.

Q3 ABOUT YOUR CHILD/CHILDREN: (Please enter the child's legal name as shown on birth certificate)

| Child's Last Name | Child's First Name | Child's Date of Birth | | |
|-------------------|--------------------|-----------------------|----|------|
| | | DD | MM | YYYY |
| | | | | |
| | | | | |
| | | | | |

Q4 PARENT/GUARDIAN DETAILS (if claiming based on economic criteria this must be the individual in receipt of the benefits – see above)

| | | | | | | | | | | |
|--|------------------------------|---|---|---|--|--|--|--|--|--|
| Title | Mr / Mrs / Miss / Ms / Other | | | | | | | | | |
| Last name | | | | | | | | | | |
| First Name | | | | | | | | | | |
| Date of Birth | D | M | Y | | | | | | | |
| National Insurance Number* | | | | | | | | | | |
| National Asylum Support Service (NASS) Number* | | / | | / | | | | | | |
| Relationship to child | | | | | | | | | | |
| Daytime Telephone Number | | | | | | | | | | |
| Mobile Number | | | | | | | | | | |
| Address | | | | | | | | | | |
| | Postcode: | | | | | | | | | |

* Complete as appropriate

DECLARATION

I agree that Hampshire County Council will use the information provided to process my claim for Early Years Pupil Premium and will contact other sources as allowed by law to verify my entitlement. I agree that the information may be used to ensure accuracy of records held by the local authority and to check against fraud.

I declare that the above details are true and I understand that any false or incorrect information could lead to funding being withdrawn. I understand that my details will be held securely, in accordance with the principles of the Data Protection Act 1998.

I agree that the information provided can be used to register my family with my local children's centre (if not already registered). If you DO NOT wish to be registered at your local children's centre, please email childcare@hants.gov.uk. This email address can also be used should you later choose to opt out.

I understand that the information will be held confidentially on the Hampshire Children's Centre database and only shared with partner organisations to provide appropriate and timely services and evaluate service provision with parental consent. I also understand that this information may be anonymised and used for statistical purposes.

I understand that whether I use this scheme or not, it will not affect any of the benefits I may be entitled to.

| Signature of parent/guardian with parental responsibility | DATE |
|---|------|
| | |

Please note: Any confidential information regarding your family will not be passed on to organisations outside of Children's Services partners without your consent, unless it is of a Child Protection nature, in which case information will be shared with appropriate agencies.

For SfYC use only:

| Date entered | OEYPP reference | Found / Not Found | Synergy updated | Initials |
|---|-----------------|-------------------|-----------------|----------|
| | | | | |
| Duplicate Application (child not due for annual recheck | | Original Ref | | |
| | | | | |